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Years of Excellence

 **STEDMAN'S PLUS**
Medical/Pharmaceutical
Spellchecker
2021

The world's most trusted
medical/pharmaceutical
spellchecker.

User's Guide

WINDOWS®/MAC

 **STEDMAN'S** PLUS
Medical/Pharmaceutical
Spellchecker
2021

The world's most trusted
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www.lww.com/stedmans

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Before You Start

Thank You

Thank you for purchasing **Stedman's Plus Medical/Pharmaceutical Spellchecker**, the most comprehensive and accurate medical spellchecker available. Fully updated for 2021, **Stedman's Plus Spellchecker** provides authoritative content and up-to-date medical and pharmaceutical terminology in a single powerful spellchecking package.

About Stedman's Plus Spellchecker 2021

Stedman's Plus Spellchecker 2021 contains nearly half a million up-to-date medical, pharmaceutical, and bioscience terms. It includes all new trade and generic drug names approved in 2020 including drugs from Lexi-Comp, Inc. (Lexi-Drugs®) and the *Nursing2021 Drug Handbook*. You will find the most current terms related to diseases, treatments, medical procedures, lab tests, medical and surgical equipment, eponyms, abbreviations, acronyms, and more from over 60 medical specialties. Every term has been researched and "quality" tested so that you can quickly and accurately spellcheck even the most technical medical documents.

Stedman's Plus Spellchecker, 2021 works with:

- ▶ Corel WordPerfect 11.0, 12.0, X3, X4, X5, X6, X7, X8, X9, 2020 for Windows®
- ▶ Microsoft® Office 2007 (Word 2007), Office 2010 (Word 2010), Office 2013 (Word 2013), Office 365, Office 2016 (Word 2016), Office 2019 (Word 2019) for Windows®

Before You Start

- ▶ Microsoft® Office 2011, Office 365, Office 2016, Office 2019 for Macintosh
- ▶ XMetaL 11.0, 12.0, 13.0, 14.0, 15.0 for Windows®
- ▶ SimpleType's MPWord 6.0

About the Stedman's Plus Spellchecker

In every health care profession, accuracy counts. Be sure your medical documents are error-free with **Stedman's Plus Spellchecker**, backed by Stedman's solid reputation for quality medical terminology.

The **Stedman's Plus Spellchecker** provides nearly half a million terms from our authoritative medical dictionaries and medical language resources, giving you access to the most current, comprehensive, and reliable content available. Convenient and easy to use, it integrates seamlessly with Microsoft® Office and Corel Office Suite applications and works within a broad range of word processing programs, allowing you to spell check documents quickly and easily – there's nothing new to learn and no separate application to run.

Stedman's Plus Spellchecker is the essential resource for anyone who prepares or edits medical documents. Comprehensive and dependable, it provides fast, reliable spellchecking for nearly 500,000 medical, pharmaceutical and bioscience terms, including:

Before You Start

- ▶ Over 22,000 trade and generic drug names provided by Lexi-Comp, Inc. (Lexi-Drugs®) and the Nursing2021 Drug Handbook!
- ▶ Over 80,000 medical and surgical equipment terms
- ▶ Over 100,000 abbreviations, acronyms, and eponyms
- ▶ Terminology for treatments, procedures, lab tests, and more!

Don't compromise on accuracy. Avoid mistakes, increase efficiency, and improve productivity with **Stedman's Plus Spellchecker**.

Check out www.lww.com/stedmans

Keep up-to-date with the latest information about all your favorite Stedman's products by visiting us often at www.lww.com/stedmans. There you'll find information about our StedmansOnline® subscription products. You'll also find unadvertised specials available only on our website!

Using this User's Guide

We at Wolters Kluwer hope that with this User's Guide you will be able to find answers to any questions you have about **Stedman's Plus 2021**. If, after reviewing the User's Guide, you still have questions, you can contact Technical Support (see the "Technical Support Information" section on page 35).

Before You Start

Review the License Agreement

Before installing the software carefully review the License Agreement. By using the files and/or downloading and copying the files to your hard drive, you are agreeing to be bound by the terms and conditions of the License Agreement.

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Before You Start

Become a Registered User

Register your Stedman's software and take advantage of the special benefits available only to registered users! Visit <https://info.lwww.com/stedmansspellchecker.html> to submit your registration information at your convenience. Once registered, you'll qualify for continued product support and notification of updates, upgrades, and special offers on new products! Registered users who have purchased **Stedman's Plus** within the last two years are eligible to purchase **Stedman's Plus** at a discounted upgrade price

Using with Microsoft® Office for Windows®

Using with Microsoft® Office/Word 2019, Office/Word 2016, Office/Word 365, Office/Word 2013, Office/Word 2010, and Office/Word 2007 for Windows®

System Requirements

To run **Stedman's Plus 2021** you must have:

- ▶ 2 MB free hard disk space

Installing Stedman's Plus 2021

NOTE: *Installing Stedman's Plus with Microsoft® Office will not affect the words in your custom (or user) dictionary.*

The **Stedman's Plus 2021** file you downloaded from ThePoint website is a self-extracting file. To install **Stedman's Plus**:

- 1 Close all applications, especially all Microsoft® Office applications and your Microsoft® Office Shortcut bar.
- 2 Locate and double-click on the **Stedman's Plus 2021** file you downloaded from the ThePoint website. The default filename is *StedPlus2021 SU.exe*.
- 3 The installer will save files in a folder called 'StedPlus2021'. The default location is the C:\ drive, but you also can browse to save them to another location.

Using with Microsoft® Office/Word 2019, Office/Word 2016, Office/Word 365, Office/Word 2013, Office/Word 2010, and Office/Word 2007 for Windows®

- 4 Double-click on the .exe file within this folder to launch the **Stedman's Plus** installation.
- 5 The on-screen prompts will guide you through the installation process. Be sure to read each installation screen carefully.

NOTE: *If you are using a Multi-User or Network version of Stedman's Plus, refer to pp. 26-27 of this User's Guide for additional instructions.*

Accessing Stedman's Plus 2021

Simply use your Microsoft® Word, Excel, PowerPoint, Access, Outlook, Publisher, or other Office application Speller as you always have, only now you will have the added power of **Stedman's Plus**.

Is It Really Working?

Please refer to the "Is It Really Working" section on page 28 of this User's Guide.

Using with Corel WordPerfect for Windows®

Using with Corel WordPerfect Office 2020, X9, WordPerfect Office X8, WordPerfect Office X7, WordPerfect Office X6, WordPerfect Office X5, WordPerfect Office X4, WordPerfect Office X3, WordPerfect Office 12.0, and WordPerfect Office 11.0 for Windows®

System Requirements

To run **Stedman's Plus 2021** you must have:

- ▶ 2 MB free hard disk space

Installing Stedman's Plus 2021

NOTE: *Installing **Stedman's Plus** with Corel WordPerfect will not affect the words in your supplemental (or user) dictionary.*

To install **Stedman's Plus**:

- 1 Close all applications that may be open on your computer.
- 2 Locate and double-click on the **Stedman's Plus 2021** file you downloaded from the ThePoint website. The default filename is *StedPlus2021 SU.exe*.
- 3 Follow the on-screen prompts. Be sure to read each installation screen carefully, selecting the appropriate choices for your computer's word processing program.

Using with Corel WordPerfect Office 2020, WordPerfect Office X9, WordPerfect Office X8, WordPerfect Office X7, WordPerfect Office X6, WordPerfect Office X5, WordPerfect Office X4, WordPerfect Office X3, WordPerfect Office 12.0, and WordPerfect Office 11.0 for Windows®

- 4 After you have installed the **Stedman's Plus** files to your hard drive, the installation program will display the location of these files. Make a note of where the **Stedman's Plus** files are located, because you will need to know where they are to access them from WordPerfect.

NOTE: *If you are using a Multi-User or Network version of **Stedman's Plus**, refer to pp. 26-27 of this User's Guide for additional instructions.*

Accessing Stedman's Plus 2021

The **Stedman's Plus 2021** installation program will automatically add the **Stedman's** dictionaries to your main word list. If for some reason this does not appear to have worked, please refer to "Program Files" and "Chaining in WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, and 11.0 for Windows®" in this section.

Is It Really Working?

Please refer to the "Is It Really Working" section on page 28.

Program Files

When you install **Stedman's Plus 2021** to work with WordPerfect for Windows®, the default installation directories are as follows:

WordPerfect 2020 – \Program Files\Corel\WordPerfect Office 2020\WritingTools

WordPerfect X9 – \Program Files\Corel\WordPerfect Office X9\Writing Tools.

WordPerfect X8 – \Program Files\Corel\WordPerfect Office X8\Writing Tools.

WordPerfect X7 – \Program Files\Corel\WordPerfect Office X7\WritingTools.

WordPerfect X6 – \Program Files\Corel\WordPerfect Office X6\WritingTools.

WordPerfect X5 – \Program Files\Corel\WordPerfect Office X5\WritingTools.

WordPerfect X4 – \Program Files\Common Files\Corel\Shared\Writing Tools\14.0.

WordPerfect X3 – \Program Files\Common Files\Corel\Shared\Writing Tools\13.0

WordPerfect 12.0 – \Program Files\Common Files\Corel\Shared\Writing Tools\12.0.

WordPerfect 11.0 – \Program Files\Common Files\Corel\Shared\Writing Tools\11.0.

In addition to the Corel writing tools program files, this directory contains the following Stedman's program files:

STEDMANS.LEX	Stedman's Medical Spellchecking Dictionary
GENERIC.LEX	Generic Drugs Spellchecking Dictionary
TRADE.LEX	Trade Drugs Spellchecking Dictionary

Dictionary Chains

Stedman's Plus 2021 provides WordPerfect for Windows® users with the expanded **Stedman's Plus** content in multiple dictionaries. You can add these dictionaries to your main word list, thereby gaining the **Stedman's Plus** significantly enhanced content.

The ability to chain dictionaries already exists in Corel WordPerfect for Windows®. WordPerfect allows you to chain any main dictionary (such as any of the dictionaries that accompany **Stedman's Plus 2021**, or any other publisher's dictionary that is compatible with WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, and 11.0), as well as any supplemental dictionaries. Your supplemental dictionaries are those that you create with words unique to you, such as your name.

See your WordPerfect manual for further information on main dictionaries and supplemental dictionaries.

Chaining in WordPerfect for Windows®

Chaining in WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0,
and 11.0 for Windows®

Chaining in WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, and 11.0 for Windows®

Adding a Dictionary to your Main Word List

- 1 From the Tools menu, select Spell Checker. The WordPerfect Speller will appear.
- 2 A dialog box may appear displaying the text “Spell check complete. Close Spell Checker? Yes or No?” If so, click on “No.”
- 3 Click on the Options button. Select Main Word Lists from the menu that appears.
- 4 Click on the Add button.
- 5 When the Open dialog box appears, you will see the **Stedman’s Plus 2021** dictionaries. To add a dictionary to your main word list, double-click on the file name of the one you want to add. We recommend adding them so they appear in the following order: TRADE.LEX, STEDMANS.LEX, GENERIC.LEX.

Note: *For more information on chaining dictionaries, refer to the “Program Files” section and the “Dictionary Chains” section listed under the WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, or 11.0 portion of this User’s Guide.*

- 6 You should now see the desired **Stedman’s Plus 2021** dictionary in the “Dictionary Chains” window. To save the new chain, click on the Close button.

Note: *The above steps must be repeated for each **Stedman’s Plus 2021** dictionary you want to add to your WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, or 11.0 main dictionary chain.*

Removing a Dictionary from your Main Word List

- 1 From the Tools menu, select Spell Check. The WordPerfect Speller will appear.
- 2 A dialog box may appear displaying the text “Spell check complete. Close Spell Checker? Yes or No?” If so, click on “No.”
- 3 Click on the Options button and select Main Word Lists from the menu that appears.
- 4 Highlight the **Stedman’s Plus 2021** dictionary you want to remove from your chain and click on the Remove button.
- 5 The **Stedman’s Plus 2021** dictionary should no longer be listed in the Main Word Lists box. To save the new chain, click on the Close button.

Note: *The above steps must be repeated for each **Stedman’s Plus 2021** dictionary you want to delete from your WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, or 11.0 main word list.*

For detailed information on the features of the WordPerfect 2020, X9, X8, X7, X6, X5, X4, X3, 12.0, or 11.0 for Windows® Speller, consult your WordPerfect manual.

Using with MPWord for Windows®

Using with MPWord for Windows®

System Requirements

To run **Stedman's Plus 2021** you must have:

- ▶ 2 MB free hard disk space

Installing Stedman's Plus 2021

NOTE: *Please ensure that MPWord is set to the American English Medical dictionary setting before installing the **Stedman's Plus 2021**. To check this setting:*

- ▶ From the Tools menu in MPWord, select Speller Settings → Speller Options.
- ▶ In the Options window, the Main dictionary language should be set to American English Medical. If it is not, click on the down arrow and select American English Medical from the list.

To install **Stedman's Plus**:

- 1 Close all applications that may be open on your computer.
- 2 Locate and double-click on the **Stedman's Plus 2021** file you downloaded from the ThePoint website. The default filename is *StedPlus2021 SU.exe*.
- 3 Follow the on-screen prompts. Be sure to read each installation screen carefully, selecting the appropriate choices for your computer's word processing program.

Using with MPWord for Windows®

NOTE: *If you are using a Multi-User or Network version of Stedman's Plus, refer to pp. 26-27 of this User's Guide for additional instructions.*

Accessing Stedman's Plus 2021

Simply use your MPWord speller as you always have, only now you will have the added power of **Stedman's Plus**.

Is It Really Working?

Please refer to the "Is It Really Working" section on page 28.

Using with XMetaL for Windows®

Using with XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows®

System Requirements

To run **Stedman's Plus 2021** you must have:

- ▶ 2 MB free hard disk space

Installing Stedman's Plus 2021

To install **Stedman's Plus**:

- 1 Close all applications that may be open on your computer.
- 2 Locate and double-click on the **Stedman's Plus 2021** file you downloaded from the ThePoint website. The default filename is *StedPlus2021 SU.exe*.
- 3 Follow the on-screen prompts. Be sure to read each installation screen carefully, selecting the appropriate choices for your computer's word processing program.
- 4 After you have installed the **Stedman's Plus** files to your hard drive, the installation program will display the location of these files. Make a note of where the **Stedman's Plus** files are located, because you will need to know where they are to access them from XMetaL.

NOTE: *If you are using a Multi-User or Network version of **Stedman's Plus**, refer to pp. 24-27 of this User's Guide for additional instructions.*

Using with XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows®

Accessing Stedman's Plus 2021

The **Stedman's Plus 2021** installation program will automatically add the Stedman's dictionaries to your main word list. If for some reason this does not appear to have worked, please refer to "Program Files" and "Chaining in XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows®" in this section.

Is It Really Working?

Please refer to the "Is It Really Working" section on page 28.

Program Files

When you install **Stedman's Plus 2021** to work with XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows®, the default installation directory is **\Program Files\Common Files\Coreel\Shared\XMetaL\Writing Tools\15.0**. This directory contains the following Stedman's program files:

STEDMANS.LEX	Stedman's Medical Spellchecking Dictionary
GENERIC.LEX	Generic Drugs Spellchecking Dictionary
TRADE.LEX	Trade Drugs Spellchecking Dictionary

Dictionary Chains

Stedman's Plus 2021 provides XMetaL for Windows® users with the expanded **Stedman's Plus 2021** content in multiple dictionaries. You can add these dictionaries to your main word

list, thereby gaining the **Stedman's Plus 2021** significantly enhanced content.

The ability to chain dictionaries already exists in XMetaL for Windows®. XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 allows you to chain any main dictionary (such as any of the dictionaries that accompany **Stedman's Plus 2021**, or any other publisher's dictionary that is compatible with XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0), as well as any supplemental dictionaries. Your supplemental dictionaries are those that you create with words unique to you, such as your name.

See your XMetaL manual for further information on main dictionaries and supplemental dictionaries.

Chaining in XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows®

Adding a Dictionary to your Main Word List

- 1 From the Tools menu, select Spell Check. The XMetaL Speller will appear.
- 2 A dialog box may appear displaying the text "Spell check complete. Close Spell Checker? Yes or No?" If so, click on "No."
- 3 Click on the Options button. Select Main Word Lists from the menu that appears.
- 4 Click on the Add button.
- 5 When the Open dialog box appears, you will see the **Stedman's Plus 2021** dictionaries. To add a

dictionary to your main word list, double-click on the file name of the one you want to add. We recommend adding them so they appear in the following order: TRADE.LEX, STEDMANS.LEX, GENERIC.LEX.

Note: *For more information on chaining dictionaries, refer to the "Program Files" section and the "Dictionary Chains" section listed in this section of the User's Guide.*

- 6 You should now see the desired Stedman's Plus 2021 dictionary in the "Dictionary Chains" window. To save the new chain, click on the Close button.

Note: *The above steps must be repeated for each **Stedman's Plus 2021** dictionary you want to add to your XMetaL main dictionary chain.*

Removing a Dictionary from your Main Word List

- 1 From the Tools menu, select Spell Check. The XMetaL Speller will appear.
- 2 A dialog box may appear displaying the text "Spell check complete. Close Spell Checker? Yes or No?" If so, click on "No."
- 3 Click on the Options button and select Main Word Lists from the menu that appears.
- 4 Highlight the **Stedman's Plus 2021** dictionary you want to remove from your chain and click on the Remove button.

- 5 The **Stedman's Plus 2021** dictionary should no longer be listed in the Main Word Lists box. To save the new chain, click on the Close button.

Note: *The above steps must be repeated for each **Stedman's Plus 2021** dictionary you want to delete from your XMetaL main word list.*

For detailed information on the features of the XMetaL 11.0, 12.0, 13.0, 14.0, and 15.0 for Windows® Speller, consult your XMetaL manual.

Using with Microsoft® Office 2011, Office 365, Office 2016, and Office 2019 for Macintosh

System Requirements

To run **Stedman's Plus 2021** you must have:

- ▶ 2 MB free hard disk space

Installing Stedman's Plus 2021

The **Stedman's Plus 2021** file you downloaded is a .dmg file. You will need to extract the installation files and install **Stedman's Plus** with your word processing application.

To install **Stedman's Plus** for Macintosh:

- 1 Close all applications that are open (especially Microsoft® Office applications). For best results, restart your machine if you have been using any Microsoft® Office components.
- 2 Under System Preferences, Security & Privacy, Unlock the lock to choose Allow apps downloaded from: App store and identified developers.
- 3 Locate and double-click on the folder you downloaded from the ThePoint website. The default folder name is StedmansPlus 2021.
- 4 Double-click the file for your particular version of Microsoft Word (some are combined). This will launch the **Stedman's Plus Spellchecker Installer**.

- 5 Follow the prompts, which take you through the License Agreement, Destination Selection, and Installation. Click 'Install'.
- 6 Type in your password to allow installation. And then click 'Install Software'.
- 7 Click 'Close' to close the **Stedman's Plus 2021 Spellchecker Installer**.
- 8 Open 'Applications' and locate and double-click the *Stedman's Plus* file. Click 'Install' to finalize your **Stedman's Plus 2021** installation.
- 9 When the installation is complete (the program installs very quickly), an Installation Completed window will appear. Click the 'Ok' button.

If you have any questions about installation, see the "Technical Support Information" section on page 35.

Accessing Stedman's Plus 2021

Simply use your Microsoft® Word, Excel, PowerPoint, Endnote, Entourage, or other Office application Speller as you always have, only now you will have the added power of **Stedman's Plus**.

Is It Really Working?

Please refer to the "Is It Really Working" section on page 28.

Program Files

The program usually installs in the correct location automatically. If you are prompted to choose a location, you will need to locate the Proofing Tools folder on your Macintosh hard drive. The default location for the Microsoft® Office 2011 Proofing Tools folder is: Microsoft Office 2011/Office/Shared Applications/Proofing Tools. The default location for the Microsoft® Office 365, Office 2016, and Office 2019 Proofing Tools folder is: Users/Currentuser/Library/Group Containers/UBF8T346G9.Office.

Stedman's Plus 2021 Network and Multi-User Installation Instructions

Stedman's Plus 2021 Network and Multi-User Installation Instructions

Stedman's Plus 2021 Network and Multi-User Installation Instructions

To install **Stedman's Plus 2021** to a network, you must have sufficient user rights to create directories and install files on the network. Users that want to access **Stedman's Plus 2021** from a network also must have sufficient rights to do so.

NOTE: *The network installation option is available only on the Stedman's Plus 2021 Multi-User version. If you purchased the software at the Multi-User License price or at a discount of that price, you may copy the Software for use within your organization/institution on the number of computers for which you purchased licenses. If you wish to expand on this license, please contact Wolters Kluwer at 1-800-326-1685 or practicesales@wolterskluwer.com.*

Networking with Microsoft® Office/Word for Windows®

When you run the SETUP program, you will be asked if you would like to perform a stand-alone or network installation. If you choose network installation, you will then be asked to choose what type of network installation you would like to perform. There are two types:

The first type is to replace your word processor's existing main spellchecking dictionary with the **Stedman's Plus** dictionary. The **Stedman's Plus** dictionary contains every word that is in your word processor's main dictionary in addition to the Stedman's medical

and pharmaceutical content. If you choose to replace the main dictionary, every network user of your word processing application will have access to **Stedman's Plus**.

The second type is to install **Stedman's Plus** to its own directory on the network. You would use this method if you only want certain network users to access **Stedman's Plus**. This method, in addition to installing the **Stedman's Plus** spellchecking dictionary, will also install a workstation set-up program (WSSETUP.EXE). Once you have completed the installation to the network file server, you must run the WSSETUP program from each network workstation you want to have access to **Stedman's Plus**. The WSSETUP program will configure the workstation to use **Stedman's Plus** instead of your word processor's main spellchecking dictionary. In order to do this, each user that you want to use **Stedman's Plus** must have access to the **Stedman's Plus** directory on the network file server.

More detailed information on network installation will be displayed during the SETUP program.

Networking with Corel WordPerfect for Windows®

When Corel WordPerfect for Windows® is installed on a network, each user has their own Setup file that contains information such as the location of their Macros, their default screen colors, and their keyboard layout. This Setup file also

contains information on the user's Main Word List. In order to access **Stedman's Plus 2021** from WordPerfect on a network, each user must add the **Stedman's Plus** dictionaries to the Main Word List. **Stedman's Plus** provides a workstation setup program (WSSETUP.EXE) which will automatically add these new dictionaries to the WordPerfect Main Word List. After installing **Stedman's Plus 2021** to a directory on your network, simply run WSSETUP from any workstation on which you would like to use **Stedman's Plus 2021**.

For more information, see the "Accessing Stedman's Plus 2021" portion of the "Using with Corel WordPerfect 2002, X9, X8, X7, X6, X5, X4, X3, 12.0, and 11.0 for Windows®" section.

Silent Installation

The **Stedman's Plus** SETUP program also contains a "silent" installation. This silent installation option essentially "pushes" an installation of **Stedman's Plus 2021** from a file server out to network workstations and requires no interaction from the end user. However, this option is only appropriate if your users are running the word processing application from their local hard drives.

To run the silent install, follow these steps:

- 1 Copy the files SETUP.EXE and STEDPLUS.INI from **Stedman's Plus 2021** to a shared location on your network.

- 2 Open the STEDPLUS.INI file. You will see a list of available word processing applications and their corresponding values. If necessary, change the TARGETAPP value to correspond with the word processing application you will be installing to. For example: "TARGETAPP=MS10" for MS Office 2010.

NOTE: *In order to save changes to this file, you may need to remove the read-only file attribute.*

- 3 Run SETUP.EXE on each workstation with the command line parameter "/M=stedplus.ini". For example: Type "cd\" to access the root, C:\>. Next, go to the path to which the files were copied. If the files were saved to C:\stedmans, type "cd stedmans" to access the Stedman's directory. From there, run the command "setup.exe/M=stedplus.ini". This will prompt the installation screen to appear.

Is It Really Working?

Is It Really Working?

You can use the words “remdesivir” and “Veklury” to make sure **Stedman’s Plus 2021** has been installed properly. Simply type “remdesevir” and “Viklury” (incorrect versions of the above words) and spellcheck your document. Your spell-checker should highlight these words and will suggest the correct words “remdesivir” and “Veklury” from the **Stedman’s Plus 2021** dictionary file.

Frequently Asked Questions

Frequently Asked Questions

Microsoft® Word

- Q:** *I installed **Stedman’s Plus 2021** but when I spell-check in Microsoft® Word for Windows®, **Stedman’s Plus** isn’t working. What’s wrong?*
- A:** In order to install **Stedman’s Plus**, all applications (especially Microsoft® Word) need to be closed during the installation process. If this was not the case, please re-install **Stedman’s Plus**. Please also make sure that under Options in your Tools menu, the “Always Suggest” option is checked and the “Suggest from Main Dictionary Only” option is deselected.

WordPerfect

- Q:** *I installed **Stedman’s Plus 2021** but when I spell-check in WordPerfect, **Stedman’s Plus** isn’t working. What’s wrong?*
- A:** Although you may have correctly installed **Stedman’s Plus 2021**, you may not have told WordPerfect how to access it.

If you are using WordPerfect for Windows®, you may need to add the **Stedman’s Plus** dictionaries to your main dictionary chain/main word list.

For detailed information about accessing **Stedman’s Plus 2021**, refer to the “Accessing Stedman’s Plus 2021” section listed under the version of WordPerfect you are using.

WordPerfect

Q: I'm using WordPerfect, and when I type in a trade drug name with an initial lowercase letter, my spellchecker doesn't stop on it. Why not?

A: When using Corel WordPerfect, we strongly recommend chaining the **Stedman's Plus Spellchecking** dictionaries in the following order:

Trade.lex
Stedmans.lex
Generic.lex

WordPerfect will only enforce capitalization for the first spellchecking dictionary in the chain. By listing the trade.lex file first, WordPerfect will check to make sure that trade drugs and equipment names retain the correct capitalization in your document.

For more information, please refer to the "Chaining in WordPerfect" section of this User's Guide for the version of WordPerfect you are using.

WordPerfect

Q: Even though I add an irregular case word, such as pHisoHex and DNase, to my supplemental dictionary, the Speller still stops and flags it. Why is this happening?

A: The WordPerfect software controls your supplemental dictionaries and WordPerfect cannot handle irregular case words. When you add an irregularly capitalized

word to your supplemental dictionary, WordPerfect changes the word to all lower case.

You can, however, submit words to us at Wolters Kluwer for inclusion in future versions of **Stedman's Plus**. Please email them to us at stedmans@lww.com.

WordPerfect

Q: What are Links and Chains?

A: A "link" is a dictionary that is connected to other dictionaries to form a group, or a "chain." The Speller knows to search for words in these dictionaries in the order in which they were linked together.

Why is the ability to chain dictionaries considered a powerful feature? Because now you can customize which dictionaries the Speller searches for a word, and in what order. You can set up your chain to include only dictionaries related to the work you are doing, thus spellchecking your documents more quickly and efficiently.

By customizing where the Speller searches for words, you speed the spellchecking process and enhance your productivity.

WordPerfect

*Q: Why does the **Stedman's Plus** dictionary files for WordPerfect for Windows® use the .LEX extension, not the .MOR extension that the WordPerfect English dictionary uses?*

Frequently Asked Questions

A: In order to keep the **Stedman's Plus** dictionary files consistent for all versions of WordPerfect, our WordPerfect for Windows® dictionaries use the .LEX extension instead of the .MOR extension. Please be assured that although these dictionaries use the .LEX extension, they are in the correct format and are fully compatible with WordPerfect 11.0, 12.0, X3, X4, X5, X6, X7, X8, X9, and 2020 for Windows®.

General

Q: *I have added a word by mistake to the spellchecker during the spell check process. How do I delete it?*

A: Words that you choose to "Add" as you spellcheck your document are added to Microsoft® Word's custom dictionary or WordPerfect's supplemental dictionary. These spellchecking dictionaries are controlled by Word or WordPerfect and are not affected by **Stedman's Plus Spellchecker**.

Check your Word or WordPerfect manual for additional information on how to delete a word from your custom or supplemental dictionary.

General

Q: *Why doesn't **Stedman's Plus Spellchecker** catch it when I type a generic drug name with an initial capital letter?*

Frequently Asked Questions

A: Trade and generic drug terms are entered into **Stedman's Plus Spellchecker** case correct. Generic drug terms are not capitalized, and trade drug names are entered with the correct capitalization, according to the drug manufacturer. However, since **Stedman's Plus Spellchecker** integrates with the existing spellchecking program in your word processor, your word processor's spellchecker determines how capitalization is enforced.

Word and WordPerfect cannot enforce an initial lowercase letter. For example, if you capitalize Cat, The, Barrel, Acetaminophen, or any other term in the middle of a sentence, your spellchecker will not indicate that the term is "wrong." Both the lowercase and capitalized terms are considered correct.

Word and WordPerfect, however, can enforce initial capitalization. If a term is only correct with the first letter capitalized (for example, Tylenol) and you enter the term in your document with an initial lowercase (as in, tylenol), your spellchecker will highlight the term and offer the capitalized term as the correct spelling.

Capitalization cannot be enforced if a term is valid with both an initial lowercase letter and an initial capital letter, as in Soma and soma.

General

- Q:** *There seems to be a content error in **Stedman's Plus 2021**. What should I do?*
- A:** First, check to make sure this word was not accidentally added to your word processor's supplemental or custom dictionary. If it has, simply delete it. If the word is not in your word processor's supplemental or custom dictionary, please submit your content inquiry via email to stedmans@lww.com.

Technical Support Information

Wolters Kluwer is pleased to provide support if you need assistance with **Stedman's Plus 2021**. Before you contact us, be sure to do the following:

- ▶ Visit <https://wkhealth.force.com/lww/s/search/All/Home/stedmans> for answers to some commonly asked questions.
- ▶ If you have encountered an issue with your Stedman's Plus software, write down the sequence of events that led to the problem.
- ▶ If an error message is displayed, write down the exact error message and error number.
- ▶ If you are having a problem working with another application, be sure you know the version, and have the user manual handy.

Technical Support Contact Information

If you have any questions about **Stedman's Plus Spellchecker**, or require technical assistance after installation, please contact us:

- ▶ Online: <https://shop.lww.com/support>
- ▶ Email: techsupp@lww.com
- ▶ Phone: 1-800-468-1128 US and Canada;
301-223-2344 International

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